



# TUTORIAL COURSE PETITION

Revised Edition 6/22/18 JD

**Office of the Registrar**  
1570 Baltimore Pike  
Lincoln University, PA 19352  
484-365-8087:Phone 484-365-8116:Fax

<b>Last Name</b>	<b>First Name</b>	<b>Middle Initial</b>	<b>Student ID#</b>
_____	_____	_____	_____

Course Title _____	Course ID _____	Term: _____	<b>Student GPA:</b> _____
	(e.g., ENG-XXX)	(e.g., Spring 2018)	Credits: _____ (1 to 4)

Explanation of why the course must be taken on a tutorial course basis instead of regular class attendance. Include an explanation of why it cannot be taken the next time the course is to be offered.

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Description of the meetings and communications that are planned between the instructor and the student.

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ASSIGNMENTS AND EXAMINATIONS	DUE DATE	WEIGHT IN GRADE

I received a syllabus from the instructor and we have discussed the assignments, examinations, and the deadlines. <b>Student:</b> _____	Date
I have provided a syllabus to the student and we have discussed the assignments, examinations, and deadlines. <b>Instructor:</b> _____	
I have evaluated alternatives and consider that the course should be taken on a tutorial course basis. <b>Academic Advisor:</b> _____	
<b>Department Chair:</b> _____	
<b>Dean:</b> _____	

<b>Office of the Registrar</b>	
Course entered on Student Schedule by _____	Date: _____