



## Tuition Discount Verification Philadelphia Housing Authority (PHA) Employees, Spouses & Dependents

Lincoln University offers up to a 15% tuition discount to Philadelphia Housing Authority (PHA) employees, spouses, and immediate dependents. **This discount ONLY applies to students pursuing a bachelor's or master's degree at the School of Adult and Continuing Education (SACE) location.**

To receive this discount, please:

1. Obtain a letter from your Human Resources Department -- attesting that you are in good standing as an employee and/or validate the relationship with the employee.
2. Save and complete this verification form.
3. Complete the FAFSA (Free Application for Federal Student Aid).
4. Submit the completed form and the letter to the Office of Financial Aid by email as attachments to [financialaid@lincoln.edu](mailto:financialaid@lincoln.edu) or delivered to

Office of Financial Aid – Lincoln University  
1570 Baltimore Pike  
Lincoln University, PA 19352

**These materials must be submitted each semester of enrollment and be received prior to the start of the intended semester.**

- Retroactive awards will NOT be honored.
- Lincoln University reserves the right to require additional documentation.
- The discount applies only to the tuition charged to the student account. It does not apply to other charges, including experiential-learning portfolios, credit by examination, fees, fines, transcripts, etc.

Employee Name: \_\_\_\_\_

Student Name (if not employee): \_\_\_\_\_

Lincoln Student ID Number: \_\_\_\_\_ Years Employed: \_\_\_\_\_

Academic Program: \_\_\_\_\_ Number of Credits: \_\_\_\_\_

Lincoln Student is: Employee      Spouse      Dependent      Semester of Enrollment: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<p><b>For Lincoln University Use Only:</b></p> <p>Tuition Discount Valid from _____ through _____</p> <p>Director of Financial Aid Signature: _____</p> <p>Date: _____</p>
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